

Minutes of the 2022 ASDAL Annual General Meeting

Business Sessions

Tuesday, June 28, 2022 – 1st Session

1. Meeting was called to order at 5:03pm (GMT+3) by ASDAL President, Norah Mauti.
2. Lori Curtis had prayer.
3. Norah welcomed everyone to the business session and shared the timings of the business sessions.
4. Thanked Union College for hosting this year's conference, thanked Bliss Kuntz, Deyse Bravo, and Neal Smith, Jr. for planning.
5. Stanley Contrell was selected as Parliamentarian.
6. Minutes from 2021 were presented.
 - 6.1. **Motion** by Paulette Johnson to accept the minutes as presented on the ASDAL website. 2nd by Lori Curtis.
7. Treasurer's report – Neal Smith
 - 7.1. No fees were charged for the 2021 conference, but there were some costs, mostly translation services for the Latin American chapter; Total available funds came out close to breaking even; Scholarship fund has gone up and down quite a lot, but came out near even; main expenses are fees to maintain legal standing, webhosting fees, and software fees; because of the growth of the chapter memberships, it may no longer be necessary to include the membership report in the treasurer's report.
 - 7.1.1. **Motion** by Neal Smith, Jr. to accept the treasurer's report. 2nd by Carolyn Gaskell.
8. Reports from Coordinators
 - 8.1. International Libraries Coordinator - Saturday Omeluzor
 - 8.1.1. Saturday was unable to attend and provide a report at this time.
 - 8.2. School Library Section Coordinator - Vacant
 - 8.2.1. When Norah reached out to Petra Dursch who was listed as School Library Section Coordinator, but she said she was no longer in the role; she had attempted to bring a group together and received no responses so she resigned. The executive wants to know if the ASDAL members still have enough representatives from school libraries to require this position. Bliss will be shortly transitioning to a school library position and would be interested in keeping this representation alive. The members seem to feel that this would be a valuable position to continue to support.
 - 8.3. Web Site Coordinator - provided by Gerald Rezes in writing.
 - 8.3.1. Update: On the whole, the ASDAL website continues to function well for the association. We continue to use iPage as our hosting service and WordPress as the content management system. Since WordPress is open source software and their plugins sometimes become unsupported, it was necessary to replace several outdated plugins used to manage website membership last year. I updated multiple plugins used for account management into one plugin called UimateMember and that has worked out well. This plugin also manages the membership directory and gives our members options to personally update their profile information. The other big change to the website was the recent inclusion of ASDAL-Latin America membership registration options to ASDAL Pay. Beginning this month, ASDAL-AL chapter payments are being collected from the main ASDAL website using ASDAL Pay/PayPal for the first time. Also regarding ASDAL Pay, I have added some additional instructions to click on its Shopping Bag to checkout and pay for your items.

Occasionally I receive emails regarding the site not allowing the member to pay for items. I hope these instructions to check the shopping cart will help.

- 8.3.1.1. **Motion** by Lori Curtis to accept the web site coordinator's report. 2nd by Fagbe Abimbola
- 8.4. Scholarship and Awards Committee - Adaliz Cruz
 - 8.4.1. The Scholarship Committee did not receive any applications this year and thus no scholarships were granted this year. Several members stated they have encouraged several people that will be applying for scholarships in the next year.
 - 8.4.1.1. **Motion** by Adaliz Cruz to accept the report, 2nd by Terry Robertson.
- 8.5. SDA Classification Advisory Committee - Stanley Cottrell
 - 8.5.1. Felipe is still the editor, the most recent version was 2019. He comes out with a new edition every 4-5 years as needed. The Classification is still ongoing and useful. The question arose as to who else in ASDAL does similar work to Felipe and could take over for him if necessary. This position requires a good cataloguer.
 - 8.5.1.1. **Motion** by Neal Smith, Jr., 2nd by Ashlee Chism.
- 8.6. Statistics Committee - Adorée Hatton
 - 8.6.1. Statistics Committee has not met this year. They will be meeting soon to address necessary actions. Replacing Don Essex will be sent to the Nominating Committee.
- 8.7. African Chapter - Norah Mauti
 - 8.7.1. ASDAL African Chapter is progressing quite well; last year they had 44 members, this year they have 71. They have held a number of meetings to discuss how best to move forward. They are still using an interim committee but nominations of executives will be happening soon. They have developed their own constitution and bylaws to guide them. Receiving support from Pan-African Association of Universities and Colleges. The chapter has developed a grant proposal to the Pan African Association of Universities and Colleges. They are coordinating an upcoming conference. Financial year will run July to July next year.
 - 8.7.1.1. **Motion** by Fagbe Abimbola to accept the African Chapter report. 2nd by Clement Ukangwa
- 8.8. Latin American Chapter - Adan Suriano
 - 8.8.1. Presented all the features available on the ASDAL Latin American website:
<http://www.asdalatino.org/en/inicio-en/>
 - 8.8.1.1. **Motion** by Adan Suriano to accept the Latin American Chapter report, 2nd by Deyse Bravo
9. Adventist Resources Working Committee - no one was available.
10. Archives and Records Management Steering Committee - Lori Curtis
 - 10.1. Was a busy year for all members, so the committee has not done much. Two new members are required, Lori put forth Ashlee Chism and Teresa Pritchett. Voting took place and these members were accepted.
 - 10.1.1. **Motion** by Ashlee Chism to accept the Archives and Records Management Steering Committee, 2nd by Carolyn Gaskell.
11. Seventh-Day Adventist Periodical Index Report – Jim Ford
 - 11.1. Provided a background of the SDAPI and ADL and how it got to where it is today. Provided an overview on the changes and updates to the ADL, including software and personnel changes.
 - 11.2. Questions arose about digital access to the Adventist Commentaries being not available.
 - 11.3. ASDAL SDAPI Advisory Committee should recommend committee members for ADL. Patrick Benner and Jeff DeVries were nominated to the ADL Board. Jeff DeVries was nominated to the

Administrative Committee. Tony Sbaraschuk and Stan Cottrell were nominated to the Content Sub-committee. Patrick Benner was nominated to the Systems Sub-committee.

11.3.1. **Motion** by Jim Ford to accept the report from the SDAPI Advisory Committee. 2nd by Carolyn Gaskell.

12. Terry Robertson offered closing prayer.

13. Meeting adjourned at 7:05pm (GMT+3)

Wednesday, June 29, 2022 – 2nd Session

1. Meeting was called to order at 5:01pm (GMT+3) by ASDAL President, Norah Mauti.
2. Pamela Stevens had prayer.
3. Results of the previous day's voting.
 - 3.1. All motions passed by a majority of votes.
4. Membership, Publicity, and Discussion List Coordinator – Adorée Hatton
 - 4.1. Current membership - 176 members; 79 Regular members, 6 student members, 1 retired member, 90 chapter members (31 Latin American Chapter Members, 59 African Chapter members).
 - 4.2. Membership certificates will be providing membership certificates to members every year.
 - 4.3. Proposal to change the membership year from July-June to April-March to make it more convenient for members to renew their membership around the time they will be thinking of registering for the conference. Discussion was had regarding the pros or cons of this proposal. This discussion and proposal was deferred to the next business meeting.
 - 4.3.1. **Motion** to accept the Membership Report as presented by Adoree Hatton. 2nd by Neal Smith, Jr.
5. Discussion arose about how to change the Standing Rules to accommodate virtual conference attendance. Discussion was deferred to the next business session.
6. Site-Planning Committee – Pam Stevens
 - 6.1. Presented the new “Host-Expectations” document.
 - 6.1.1. **Motion** by Pam Stevens to accept this document as a working document, changeable as we move forward. 2nd by Adoree Hatton.
7. Hosting of future conferences - Norah Mauti
 - 7.1. The Executive and ASDAL President have only received one letter of intent in hosting a conference, from ASTR at the GC, for 2024. But there needs to be more, or what will happen with conferences in the future?
 - 7.1.1. **Motion** by Adoree Hatton to accept the letter of intent from ASTR at the GC to host the 2024 ASDAL Conference. 2nd by Ashlee Chism.
8. Nominating Committee – Ashlee Chism
 - 8.1. As chair of the Nominating Committee, Ashlee had a very hard time getting people to accept nominations. Recommendation to new chair to send out a survey to members about what they might be interested in helping with.
 - 8.1.1. **Motion** to elect Ashlee Chism, Maria Ehioghae (if they accept nomination), Donald Martin, Maryann Krueger, and Abimbola O. Fagbe (alternate if Maria refuses), to the upcoming Nominating Committee by Paulette Johnson. 2nd by Carolyn Gaskell.

9. Election Results
 - 9.1. President-elect: Michelle Carbonilla, Director of Libraries at the Adventist University of the Philippines.
 - 9.2. Treasurer: Neal Smith, Jr. Director of Libraries at AdventHealth
 - 9.3. ASDAL Action Editor: Tamara Karr, Director of the Architecture Resource Center at Andrews University
 - 9.4. Constitution and By-Laws Committee: Jason St. Clair, Technical Services Librarian at Pacific Union College and Evans Otuzza, University Librarian at Clifford University.
 - 9.5. Scholarship and Awards Committee: Doug McClay, Assistant Librarian at Walla Walla University
 - 9.6. Site Planning Committee: Margaret Adeogun, Librarian at Andrews University and Heather Rodriguez-James, Library Director at Oakwood University
10. Sheila Clark had prayer.
11. Business Session adjourned at 6:44pm (GMT+3).

Thursday, June 30, 2022 – 3rd Session

1. Meeting was called to order at 5:01pm (GMT+3) by ASDAL President, Norah Mauti.
2. Norah Mauti had prayer.
3. Results of the previous day's voting.
 - 3.1. All motions passed by a majority of votes.
4. ALICE Council Report - Paulette Johnson
 - 4.1. ALICE continues to have 18 current members, 9 databases through 3 vendors. There have been several inquiries from institutions wanting to join ALICE. Instituto Avventista di Cultura Biblica are in the process of joining. Adventus University Cernica in Romania are not renewing their membership. Presented a budget update.
 - 4.2. New leadership:
 - 4.2.1. ALICE Chair - Neal Smith
 - 4.2.2. Secretary - Sheila Clark
 - 4.2.2.1. **Motion** by Paulette Johnson to accept the report from ALICE Council. 2nd by Niyomwungeri Aime Robert.
 - 4.3. Discussion regarding ALICE providing support to making the SDA Commentaries available digitally.
5. Constitution and Bylaws Committee Meeting - Darel Bennedbaek
 - 5.1. Merge the publicity coordinator and membership coordinator, with a change to Article VIII. Language would read as follows: The Publicity & Membership Coordinator is appointed by the Executive Committee for a two-year term and shall work with the Executive Committee to maintain public relations, press releases, the publicizing of meetings and services. This position shall also track current membership, provide communication to prospective members, and facilitate the addition of new members into ASDAL.
 - 5.1.1. **Motion** made by Darel Bennedbaek. 2nd by Terry Robertson
 - 5.2. Add a section under Article VIII. Programs and Partnerships to identify the relationships but specify that the journal has editorial independence. Suggested by-law: The Journal of Adventist Libraries and Archives (JALA) serves ASDAL as a diamond open-access peer-reviewed journal that includes both research and theoretical articles that address

issues common to Adventist libraries and archives. The purpose of JALA is twofold: 1) provide a service to Adventist librarians and archivists who must publish for rank and tenure advancement, and 2) provide a forum for research and theory on libraries and archives in the Seventh-day Adventist context. The ASDAL Executive Committee appoints the editors.

- 5.2.1. **Motion** made by Darel Bennedbaek. 2nd by Neal Smith.
- 5.3. Update the list of ASDAL Chapters in Article VII. Add African Chapter and Latin American Chapter. Remove Asian Chapter.
 - 5.3.1. **Motion** made by Darel Bennedbaek. 2nd by Carolyn Gaskell.
- 5.4. Items for Discussion - International Libraries Coordinator, Statistics Committee, and Distance Education Coordinator.
 - 5.4.1. International Libraries Coordinator and Distance Education Coordinator roles are thought to be necessary, but the current description doesn't match the newest changes in the association, like the active African and Latin American chapter. It is recommended that these positions be filled, but with the understanding that the people who fill them will be actively rewriting the role description.
 - 5.4.2. This rolls into the Statistics Committee - essentially the direction isn't clear with the modern international ASDAL community. It needs to be thought of on a much broader scale, re-tuning how this committee interacts with the ASDAL community.
6. Items deferred from Session 2.
 - 6.1. Proposal to change the language of the Standing Rule 1: A standing rule can be adopted by a majority vote of the members present at any in-person business meeting without previous notice. In the case of a virtual or hybrid business session, in order to allow those members who are attending from different time zones to vote, a standing rule can be adopted, without previous notice, by a majority electronic vote of the registered attendees after a virtual business meeting; the voting period will end 24 hours after the end of the business meeting in which the motion was raised and moved.
 - 6.1.1. **Motion** by Adoree Hatton to accept the changes to the language of standing rule 1. 2nd by Ashlee Chism. Motion is approved.
 - 6.2. Proposed Standing Rule Change: "The membership year begins April 1 and ends March 31. Dues received between those dates are for the membership year in which they are received. The Membership Coordinator will be responsible for sending out an electronic membership renewal notice, at minimum, in March."
 - 6.2.1. **Motion** by Adoree Hatton to make the changes to the membership year. 2nd by Chinemerem Clement Ukangwa.
 - 6.2.2. **Motion** by Jason St. Clair to extend the membership year of the current members to April 2023 at which time the regular renewal procedure will be utilized. (This vote will only apply if the proposed changes to the membership year are approved by a majority of votes.) 2nd by Edward Allen.
7. Retiring ASDAL members - no names have been received. If any are received an article will be submitted to ASDAL Action.
8. Norah offered thanks to everyone for attending the conference and the business sessions. Thank you to the team who put on the conference, President-elect Deyse Bravo, Bliss Kuntz and Neal Smith. Thank you to the Executive Committee.
9. Virtually passed the gavel to the incoming president, Deyse Bravo. (Ashlee will send it to Deyse).
10. Chinemerem Clement Ukangwa had prayer.

11. Business Session adjourned at 7:05pm (GMT+3).

* All motions from Business Session 3 passed by a majority of votes.