

**MINUTES OF THE 27<sup>th</sup> ASDAL  
CONFERENCE  
“Developing People through Libraries”  
June 17-24, 2007  
Helderberg College  
Somerset West, South Africa**

**Sunday, June 17**

School Librarians Section Pre-conference  
Helderberg Primary School

Registration: Forty-four teachers and librarians  
registered.

Devotional: A. Pantalone, 6<sup>th</sup> grade teacher

Presentation: “How do you Manage? Vignettes from  
Selected SDA School Libraries in the Northwest,”  
Carolyn Gaskell, Walla Walla College. Management  
tips from four school libraries.

Presentation: “Periodicals in the United States,”  
Patricia Beaman, Southern Adventist University.  
Overview of periodicals used in US school libraries.

Presentation: “Raised by Librarians: Children’s  
Curiosity and Reference,” Christy Berry, Walla  
Walla College. The reference interview, evaluation  
and selection of children’s print and Internet  
reference sources were discussed.

Presentation: “Getting Those Feet In,” Bruce  
McClay, Walla Walla College. Successful marketing  
strategies for school libraries, followed by group  
discussion.

Presentation: “Simple Cataloging Tips,” Katye Hunt,  
Southern Adventist University. Dewey Decimal  
System and ways to simplify cataloging.

Presentation: “Teaching Students to be Information  
Literate,” Marge Seifert, Southern Adventist  
University. American information literacy standards  
for elementary and high school students and  
discussion of the Big 6.

Presentation: “Ja-Jo-Je-Jou. What is this word?”  
Carole Haynes, Southern Adventist University.  
Hands-on readability experience with SMOG, FOG,  
and RAYGOR.

Presentation: “Promoting Reading in the Primary  
School,” Cynthia Job, South Africa. Practical ideas  
for promoting reading with emphasis on parent  
involvement.

Presentation: “To Mend, or not to Mend,” Katye  
Hunt, Southern Adventist University. Instructions on  
mending. Supplies were distributed to participants.

Presentation: “You Want to Buy that Book?” Carole  
Haynes and Katye Hunt, Southern Adventist  
University. Special considerations on selecting books  
for SDA schools.

**Monday, June 18**

Tour of Robben Island, Stellenbosch University  
Library, and Spier Farm (cheetah project)

**Tuesday, June 19**

Welcome: Sabrina Riley, President-elect; Ruth Swan,  
President; Wendy Young, Helderberg College  
Library Director. Over 46 participants were  
welcomed to the first ASDAL Conference held in  
Africa. This may be a record for a Conference  
outside the United States.

Devotional: G. T. de Preez, President, Helderberg  
College. Text: Isaiah 12. I will give thanks to Thee O  
Lord.

Keynote Address: “People Developing People  
Through Libraries: The South African Story,” Archie  
L. Dick, Professor, Department of Information  
Science, University of Pretoria, South Africa.  
Through a history of the development of libraries in  
South Africa, Dick conveyed the importance of  
libraries in the country’s journey toward literacy and  
equality for all races. In the recent past, books and  
reading have contributed to the development of an  
attitude of forgiveness and the building of a non-  
racial democracy.

Tribute to Chloe Foutz: DeForest Nesmith, Union  
College and Margaret von Hake, Columbia Union  
College. Recognition of ASDAL pioneer, Chloe  
Foutz, who recently died.

Presentation: “What Skills and Qualifications does a  
‘Super’ Librarian Need: Looking at the  
Competencies Needed in the Changing Library  
Information Science Profession,” Nabisa Mbali,  
Helderberg College. Qualities needed of a 21<sup>st</sup>  
century librarian, competencies necessary for the  
role, and ways an M.B.A. training can help a  
librarian.

Tour: Helderberg College Library

Poster Presentations: “Creating Animated Library  
Tutorials with Camtasia,” Lauren Maticio and Terry  
Robertson, Andrews University. Rationale and

process of creating short animated tutorials with voiceover for use in on- and off-campus Library Instruction.

“Pattern of Information Sourcing and Utilization by Nigerian Private University Students: A Case Study of Babcock University,” Rachael Aina, Babcock University. Report of usage study and obstacles to usage in the library at Babcock University.

“The New Library Building at Friedensau,” Ralph Köhler, Theologischen Hochschule Friedensau.

Concert: “Musicians in Africa,” variety of musical offerings performed by local students, faculty, and community members.

### **Wednesday, June 20**

Devotional: M. Gwala, Theology Department, Helberberg College. Text: I Thess. 5:16-18. Rejoice, pray, and in everything give thanks. Be joyful always.

Presentation: “Enhancing Information Literacy through Individualized Instruction,” Cynthia Mae Helms, Andrews University. History of consultation service at Andrews University and how it is used to teach information literacy.

Presentation: “The Library and the Development of Extra-curricular Interest at Babcock University, Ilishan, Nigeria,” Bola Atulomah, Babcock University. Study of library usage shows need for extra-curricular library materials at Babcock University to provide a holistic education for students.

Presentation: “Marketing Strategies,” Bruce McClay, Walla Walla College. Market the library to students by seeking them out, being positive and friendly, focusing on their needs, and making the library attractive.

Presentation (ARS): “Issues in Collecting and Preserving Seventh-day Adventist Materials,” Jim Ford, Andrews University. Practical information on collecting and preserving different types of Adventist resources.

Presentation (ARS): “A Report on the Historical Resources in Southern Africa,” David Birkenstock, Director, Ellen G. White Research and Heritage Center, Helderberg College. Most Adventist organizations in Southern Africa have not established methods of collecting and organizing Adventist materials. Conference officers need to be sensitized to the importance of this task. The question was raised as to whether ASDAL should make a

recommendation for the Divisions to work with the General Conference to provide support and training for collecting and organizing SDA materials.

### **Business Session I**

Call to order by Ruth Swan, ASDAL President.  
Naming of Parliamentarian: DeForest Nesmith;  
Carolyn Gaskell, Back-up

Nominating Committee Report: Sallie Alger  
Announcement of Election Results: Ruth Swan  
President-elect: Carlene Drake, Loma Linda University

Member, Academic Rank & Tenure (2007-2010):

Ann Greer, Southern Adventist University

Member, Constitution & Bylaws (2007-2010):

DeForest Nesmith, Union College

Member, Scholarship & Awards (2007-2010):

Christy Berry, Walla Walla College

Member, SDA Classification Advisory Committee

(2007-2010): Carol Nicks, Canadian University College

Member, Site Planning Committee (2007-2010):

Annette Melgosa, Walla Walla College

Member, Statistics Committee (2007-2010): Paulette

Johnson, Oakwood College

Election of Nominating Committee (2007-2008):

Bola Atulomah, Bernard Helms, Bruce McClay,

Elizabeth Mosby, Marge Seifert

Election of Resolutions Committee: Paulette

Johnson, Per Lisle, DeForest Nesmith, Cristina

Thomsen

### **Reports of Executive Officers:**

Secretary, Lauren Matacio - Minutes of 2006 Conference were accepted.

ASDAL Action Editor, Sallie Alger - Share news and scholarly articles in simple format.

Treasurer, Lee Wisel - As of March 3, 2007 the savings account balance at Lincoln SDA Credit Union was \$5085.98. The checking account balance on May 31, 2007 was \$3992.26. The Hilts

Scholarship fund balance is \$28,428.18. A

scholarship of \$1200 will be awarded this year.

President-elect, Sabrina Riley - Planning for this

international conference was time intensive,

particularly travel arrangements. Appreciation to

local committee and Executive Committee.

President, Ruth Swan: The Executive Committee met and invited others to meet with them as was appropriate. All committees were productive during the year and all chairs remained in office. The Nominating Committee conducted the annual

elections. The ballots were forwarded to the president and counted. Publications and publicity were approved on behalf of ASDAL and the president represented ASDAL at ASDAL Europe July 2006 and provided a presentation to librarians at Sahmyook University, Seoul Korea.

The Bylaws require the Executive Committee to have the Treasurer's records audited annually. The Association has previously been unable to have this done. The Executive Committee selected Scott Handel of Handel & Associates, an independent auditing firm located in Olney, Maryland to conduct a limited scope of agreed upon procedures for the twelve month period ending May 31, 2006 at a cost of \$1,200. The agreed upon procedures were as follows:

1. Review all bank reconciliations for completeness.
2. Verify that the bank balance per bank statement agrees with the reconciliation.
3. Verify that the reconciled balance agrees to the ASDAL books.
4. Note any unusual items included in the reconciliation.
5. Perform a predictive test of ASDAL dues and compare results with ASDAL books.
6. Perform a predictive test of ASDAL conference fees and compare results with ASDAL books.
7. Inquire of management regarding any items that should be on the books that have not been recorded, or items that are on the books that should not be.
8. Report on findings.

Scott Handel of Handel Associates recommended that the Association amend the bylaws to call for an internal audit or a limited scope of agreed upon procedures by an independent auditing firm. This would reduce the financial burden to the Association and serve the purposes of a small organization.

VOTED: The Executive Committee will address the report outcomes and recommendations.

ATTACHMENTS: Auditor's report dated June 11, 2007: Association of Seventh-day Adventist Librarians Report: Agreed Upon Procedures for the Twelve Months Ending May 31, 2006.

Presentation: "Resource Sharing Among SDA Universities in the African Region: Developing People," Margaret Adeogun, University of Eastern Africa, Kenya. Provision of resources has not kept pace with the growth of institutions in Africa. A consortium for resource sharing would greatly be of great benefit.

Presentation: "Libraries as a Place of Grace," Cristina Thomsen, Southwestern Adventist University.

Libraries of grace respect the freedom of patrons to search for truth without judgment, focus on service without intimidation, and celebrate community in Christ.

Tour: Ellen G. White Center, Helderberg College

### **Thursday, June 21**

Devotional: C. Zygmunt, Psychology Lecturer, Helderberg College. Biblical superheroes used God's strength and power to accomplish amazing things. They inspire us today.

Presentation: "Elements of the Unusual," Johanna McClay, Bismarck State College, and Bruce McClay, Walla Walla College. Humorous and unusual events in libraries necessitate unique solutions. Small groups shared experiences and then reported to assembly.

### **Business Session II**

Introduction of new members: Meg Flores & Jennifer Libileb, AIIS; Linda Baidam, Newbold College.

President's Report - Ruth Swan. During the year, The Executive Committee updated content for the listing of Officers and Committees shown on the website filling the following vacancies:

School Library Section: Recording Secretary – unfilled; Membership Secretary – unfilled  
SDA Classification Advisory Publisher: Position recommended to be eliminated; Editor – Ex-Officio – unfilled

SDA Periodical Index Publication Board: Loma Linda Representative – Carlene Drake (Bylaws appointment)

Statistics Committee: Acting Chair – Lauren Matacio  
Scholarship Award Selection Committee: Chair – Cynthia Helms (Johanna McClay); Member – Publicity Coordinator; Ex Officio – President  
Coordinator for the Inter-American Chapter: Heather Rodriguez James

Membership Coordinator: We recommended that this position be eliminated because it duplicates that of the Treasurer and Publicity Coordinator.

### **Committee Reports:**

Publicity – Christy Berry. A news release about 2006 ASDAL Conference was sent to the Southern Tidings, Atlantic Union Gleaner, Mid-American Outlook, Columbia Union Visitor, North Pacific Union Gleaner, and Southwestern Union Record. Recommends working with the Division where the conference was held for next year. Notice of ASDAL 2007 was posted in these North American Division Union papers: Southern Tidings, Lake Union Herald, Mid-America Outlook, Columbia Union Visitor,

Atlantic Union, North Pacific Union Gleaner, Southwestern Union Record, Canadian Adventist Messenger, Pacific Union Recorder. Announcements were also posted on PlusLine.org (SDA Web site) Marion Dworaczek's Library Related Conferences Web site and Datebook – American Libraries. Worked with Wendy and Ralph to further publicize. Local publicity was done by Wendy Young, Helderberg College.

Distance Education Coordinator – Ann Greer. No report.

Overseas Coordinator – Sergio Beccera. No report. Lee Wisel will try to contact him.

Web Coordinator – Stan Cottrell (email report). Web site has been updated with new content. Changes made to Hilts Scholarship page include donation and application information (PDF and MS Word). Registration was online with payment through PayPal. Will work with Executive Committee to find someone to redesign the Web site to allow chairs and coordinators to have more control of their content on the Web site.

School Library Section – Katye Hunt. A record 44 teachers and librarians attended the Pre-conference. See above section of minutes.

Rank and Tenure – Deanna Stevens. A survey was conducted to determine issues the committee needs to address. Nine institutions have responded to date. Results of the survey will be posted on the ASDAL Web site. Issues to explore include the terminal degree for librarians, professor rank, criteria for granting promotion or tenure for librarians, what qualifies as scholarship for librarians, and ways to influence administration to include library representation on the campus promotion committee.

#### **ALICE Council:**

Margaret von Hake. Council consists of 17 member institutions. Eleven databases are purchased at a cost of \$223,692. The Council is working toward receiving funding from GC for databases and support for Project Manager. They have met with two GC committees— NAD Curriculum Advisory Committee and World Education Advisory Committee. Response was positive but money would need to come from the Special Appropriations Committee to fund this initiative. The position of Council Chair-elect was created and Paulette Johnson was elected. Council voted to drop two requirements: needing a minimum of one year's notice before an institution could drop a database and necessity that at least three institutions be interested in a database before getting a price. Carolyn Gaskell will continue as Project Manager.

Constitution & Bylaws – Carolyn Gaskell. Bylaws changes: Article I, Section 3. Change to “Membership Term. Payment of dues will result in membership for the current year Sept. 1 to August 31.” – APPROVED.

Article IV, Section 6, Par. 1. APPROVED with removal of “Shall not succeed himself/herself in the office more than once.” Par. 2. Change duties “shall be” to “include, but are not limited to” – APPROVED. (Should EC look into this more in light of letter from auditor?) Par. 3. Change to “submitted to Archives and the end of the Treasurer's last term of office” – FAILED. Strike “such” and “as may be required” – APPROVED. Par. 4. Delete “annually or” – APPROVED. Par. 5. Change “name stamp” to “check endorsement stamp,” add “include but are not limited to” after “duties” – APPROVED. Passage – APPROVED.

Article V, Section 2, F. Take out “who are school librarians” – APPROVED.

Article VI, Section 1. Delete “and Publisher are” and “one member of the committee shall be from Loma Linda University” – APPROVED. Article VI, Section 9. Change to: “The purpose of the Academic Rank and Tenure Committee is to study and make recommendations concerning the status and evaluation of librarians in Adventist institutions of higher education. The Committee may also provide resources and guidelines to assist ASDAL libraries in dealing with promotion in rank and tenure issues at their institution” – APPROVED. Section 9 Passage – APPROVED. Article VI, Section 10. Add additional member: “when the conference is outside the North American Division, a travel coordinator.” Add “include but not limited to” in place of “including” – APPROVED.

Items for further discussion were referred to the Executive Committee to bring back next year: Addition of Travel Coordinator position. Archives— what needs to be kept and should it be submitted at end of each term of office or total terms of office? Should the Treasurer use Quick Books as suggested by auditor or continue using Excel? Excel has features which the Treasurer likes for managing membership. ASDAL permanent address issues: “Treasurer is address of record for the Association” or should address not be tied to where an officer lives.

ARS Business Session:  
Minneola Dixon and Cristina Thomsen were elected to the Planning Committee.

Jim Ford informed the group and discussed the following SDA Web resources: Bibliography Seventh-day Adventist Publications 1840-1870 (<http://lluweb2.llu.edu/heritage/SDABibliographySearch.asp>); Virtual SDA Library Catalogs (<http://www.andrews.edu/library/vcat/sdaunionlist.html>)--not all catalogs are in the virtual catalog because of firewall or other system issues (refer to Steve Sowder); Adventist Pioneer Library Web site (<http://www.aplib.org/>); ASDAL's SDA Resources page (<http://www.asdal.org/sdare/index.html>); SDA Manuscript Collection List (<http://www.asdal.org/sdare/sdamanucoll.pdf>); and SDA Obituary Index (<http://www.andrews.edu/library/car/sdapiobits.html>)

Links to full-text (partial) are now available for a couple of magazines indexed in SDA Periodical Index (<http://www.andrews.edu/library/car/sdapiindex.html>) such as Journal of Adventist Education, but there are problems with many publications. The Index Board is working with the editor of the Adventist Review to facilitate full-text from this publication. The General Conference Web site (<http://www.adventistarchives.org/DocArchives.asp>) now provides access to many documents online.

### **Breakout Session Reports:**

Archives and Bibliographic Services – Sallie Alger. Management of archives, integrating archives and E.G. White resources. Jim Ford suggested treating SDA and non-SDA same going through the process and then separate and store differently. And shared benefits of integrating archives and E.G. White resources. Union List of Periodicals has not been updated Sallie will talk to Steve Sowder. Acquisition tips for SDA materials were shared by Bernard Helms. and cataloging were discussed. Difficulties getting SDA materials at Babcock. Jim shared tips. Cataloging software was discussed.

Public Services - Cynthia Helms. Marketing tactics include, but are not limited to, library fair, orientation workshops, booth at College success day, new faculty orientation, ice cream social, joint teaching, tours, contests, passing out water, food for faculty, music & creative arts, blogs, wikis, and podcasting. Public computer usage depends on number of computers and how teachers use technology. Community usage varies from full to limited usage. Circulation issues were also discussed.

Directors - Cristina Thomsen. Directors discussed practical but quick and easy ways of assessment

which prove the Library's contribution to successful learning. One suggestion is to make connections with new faculty as soon as possible. Collaboration among SDA libraries will be easier by creating a listserv to share ideas. Ralph Köhler will help set this up. Emails of SDA Directors worldwide are needed. Collection of yearly ASDAL statistics is important for support in presentations to administration. The statistics form needs to be reconfigured so it will be valuable to all SDA libraries worldwide. Educate the Adventist Accrediting Agency to the importance of having a librarian on the accrediting team.

Presentation: "Working as a Student Assistant in an Academic Library Setting: Academic Benefits or Not?!" Sallie Alger, Andrews University. Research done to discover if working in an academic library gives student assistants an edge with their class assignments and research. Students reported that working in the library was helpful first in their school work and second in their social life. 65 out of 227 had thought of becoming a librarian as a result of working in their academic libraries!

### **Business Session III**

Introduction of New Members: Rachel Aina, Babcock University; Rosemary Maturure, Solusi University; Charles Amoah, Valley View University

#### **Committee Reports:**

Scholarship & Awards - Cynthia Helms. Letters were sent to all members soliciting donations for the Hilts Scholarship. Because of new legislation a separate selection committee was formed for awarding the scholarship consisting of Deborah Bogdan, Union College; Debbie Andvik, Andrews University; and S&A Committee Chair, Cynthia Helms. Fundraising ideas include Sabbath School class project, virtual tea party, solicit ALICE vendors, online auction and inclusion in will. July 15 is the deadline for applications. The application form and information are on the ASDAL Web site. \$1200 will be awarded this year. The procedure form was revised and submitted to the Community Foundation. This coming year our priority will be the ASDAL Lifetime Achievement Award. Johanna McClay has been designated as representative to the LIS Recruitment Ad hoc committee.

SDA Classification Advisory – Stan Cottrell (email). Marilyn Crane has retired as editor of the SDA Classification Schedules. She will be replaced by Felipe Tan. A new edition will be published on the Web site soon. Committee recommends that office of Publisher be removed. Refer to Constitution & Bylaws Committee. Warren Johns has been recommended as Loma Linda University

representative.

SDA Periodical Index Publication Board – Jim Ford. Index has a positive balance and is trying to build a reserve fund. The Board is working with Bill Knott toward linkage to online Review. A student may be hired to help with this.

Two new international journals, *Insight: Journal of Religious Studies* and *Journal of the Asian Adventist Seminary* are now indexed.

Site Planning – Ralph Köhler. 2008 ASDAL Conference will be at Loma Linda University June 16-21. Andrews University will be the site of the 2009 Conference. ASDAL Europe will hold its next conference in Sweden July 28-31, 2008. The next international conference will be 2012.

Statistics – Lauren Matacio. The statistics reporting form was revised and distributed electronically on Excel. The committee will follow the recommendations of Director's Breakout Session to continue collecting annually and include international institutions.

Library Manual Ad Hoc – Annette Melgosa. A proposal was submitted to the General Conference Reduction of Conference Registration Fees for international participants. Referred to ASDAL Executive Committee to set fees for ASDAL 2008.

Installation of New President – Ruth Swan and ASDAL Executive Committee installed Sabrina Riley as ASDAL's new president.

Banquet: Buffet dinner. Donation of books to Riverside Primary School library. Recognition of retirees Morris Iheanacho, Oakwood College; Joyce Van Scheik, Canadian University College; Margaret von Hake, Columbia Union College. Resolutions Committee Report.

### **Sabbath, June 23**

Sabbath School and Church, Helderberg College Church

Afternoon tour of Vergelegen Historic Farm.  
for a 128 page manual focusing on key aspects of

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school and academic librarianship. Topical chapters will follow a pre-selected style which accommodates both types of libraries. It will be available in print and online. Committee members will ask ASDAL members to participate in writing specific portions of the manual. Volunteers should contact Melgosa.

### **Chapter Reports:**

European Chapter – Per Lisle, Newbold College. The European Chapter met July 24-27, 2006 at Campus Adventiste du Salève, Collonges-sous-Salève, France. Of 20 delegates from 9 European countries, only 5 were qualified librarians. The conference theme was "Working Together." Topics presented were: Archives, Collection Management, Student and User Training, Developing a Mission Statement and Job Descriptions, Automation, Databases, and SAIL. ASDAL President, Ruth Swan attended and gave two presentations. Roberto Badenas, Education Secretary from the Euro-Africa Division also participated. New officers are: President – Per Lisle, Newbold College, England; President-elect – Kirsi Peltonen, Ekebyholm, Sweden; Secretary-Treasurer – Linda Baidam, Newbold College, England; Past-president – Ralph Köhler, Friedensau, Germany. The Executive Committee is working on a Mission Statement and Bylaws proposal for the Chapter. The Chapter has a listserv and Web site. The 2008 Conference in Sweden (July 28-31) will emphasize school library issues.

African Chapter – Librarians from 5 countries attended. This is their first time meeting together. They will submit a written request to form a chapter.

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